

NOTICE OF RIGHT TO REASONABLE ACCOMODATION

If you have a disability and as a result of your disability you need:

- A change in the rules or policies or how we do things that would give you an equal chance to live here and use the facilities or take part in programs on site,
- A change or repair in your apartment or a special type of apartment that would give you an equal chance to live here and use the facilities or take part in programs on site,
- A change or repair to some other part of the housing site that would give you an equal chance for you to live here and use the facilities or take part in programs on site,
- A change in the way we communicate with you or give you information

You may ask for this kind of change, which is called a REASONABLE ACCOMODATION

If you can show that you have a disability and if your request is reasonable (**which means: does not pose an undue financial or administrative burden***), we will try to make the changes you request.

We will give you an answer within 30 days of our receiving any necessary verification unless there is a problem getting the information we need or unless you agree to a longer time. We will let you know if we need more information or verification from you or if we would like to talk to you about other ways to meet your needs.

If we turn down your request, we will explain the reasons and you can give us more information if you think that will help.

If you need help filling out a REASONABLE ACCOMODATION REQUEST FORM or if you want to give us your request in some other way, we will help you.

You can get a REASONABLE ACCOMODATION REQUEST FORM at this office.

NOTE: All information you provide will be kept confidential and be used only to help you have an equal opportunity to enjoy your housing and the common areas.

*In simple language this legal phrase means if it is not too expensive and too difficult to arrange.